

Guide for Cross-School Registration for TGS students interested in taking [School for Professional Studies](#) Courses

(compiled by Wiebke Bullermann)

TGS students are generally allowed to enroll for SPS courses. However, there are restrictions regarding the amount of units a student can take as well as for which courses additional tuition will be incurred. There is also a specific registration process.

- Units per quarter: TGS students are allowed to register for 3-4 units per quarter.
- Tuition: No additional tuition will be incurred for [undergraduate](#) and [graduate](#) courses in the School of Professional Studies. [Professional development](#) (non-degree) courses are not eligible for cross-school registration, which means additional tuition will be incurred.
- Degrees and Certificates: While it is possible to take individual classes, no certificates or degrees are awarded to students from other schools and programs.
- Registration: Students need to be manually enrolled by the Registrar's Office via a Dual-Registration form. In order to request enrollment, students email gradservices@northwestern.edu after obtaining permission from their advisor/home department. For graduate-level courses additional permission from the SPS program director is required. CAESAR can not be used to self-enroll. For professional development (non-credit) courses, students are required to pay before they are registered. Additional information for Cross-School Registration can be found under <https://www.registrar.northwestern.edu/registration-graduation/registration/cross-school-registration.html>

For further question question, please contact: gradservices@northwestern.edu at TGS or onlinereg@northwestern.edu at SPS