Guide for Cross-School Registration for TGS students interested in taking School for Professional Studies Courses
(compiled by Wiebke Bullermann)

TGS students are generally allowed to enroll for SPS courses. However, there are restrictions regarding the amount of units a student can take as well as for which courses additional tuition will be incurred. There is also a specific registration process.

- Units per quarter: TGS students are allowed to register for 3-4 units per quarter.

- Tuition: No additional tuition will be incurred for undergraduate and graduate courses in the School of Professional Studies. Professional development (non-degree) courses are not eligible for cross-school registration, which means additional tuition will be incurred.

- Degrees and Certificates: While it is possible to take individual classes, no certificates or degrees are awarded to students from other schools and programs.

- Registration: Students need to be manually enrolled by the Registrar’s Office via a Dual-Registration form. In order to request enrollment, students email gradservices@northwestern.edu after obtaining permission from their advisor/home department. For graduate-level courses additional permission from the SPS program director is required. CAESAR can not be used to self-enroll. For professional development (non-credit) courses, students are required to pay before they are registered. Additional information for Cross-School Registration can be found under https://www.registrar.northwestern.edu/registration-graduation/registration/cross-school-registration.html

For further question question, please contact: gradservices@northwestern.edu at TGS or onlinereg@northwestern.edu at SPS